



JOB DESCRIPTION

Job Title: Support Group Facilitator (PT)
Reports to: Support Group Coordinator
Department: Support Services
Status: Non-Exempt (Part Time 3-8hrs a week Evenings)

SUMMARY OF JOB DUTIES: The support group facilitator provides peer counseling and education that is designed to support and empower survivors of domestic violence in a group setting.

SPECIFIC DUTIES:

- Facilitates support groups for survivors of domestic violence at Next Door Community Office and other sites as needed.
- Provides as needed orientation, safety planning, and risk assessment services to survivors
- Maintains client files/records
- Complete all necessary documentation for the data base.
- Interacts with the Support Group Coordinator to insure program consistency and high quality.
- Participates in continuing education regarding domestic violence.
- Other related duties as assigned by the Program Coordinator.
- Participates in the quarterly meetings, monthly supervision, and other meetings as needed.

QUALIFICATIONS:

- Must have training in basic domestic violence including dynamics of power and control, effects of domestic violence on children and others, including the state mandated 40+ hours of Domestic Violence specific training (With Experience, Can Be Provided Upon Hire)
- Proven communication skills, with the ability to communicate clearly and effectively both orally and in writing.
- Ability to work with a diverse population